

 सत्यमेव जयते	राजस्थान राज-पत्र विशेषांक	RAJASTHAN GAZETTE Extraordinary
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भाग 6 (ख)
जिला बोर्डों, परिषदों एवं नगर आयोजना संबंधी, विज्ञप्तियां आदि।

राजस्थान वित्त निगम
उद्योग भवन, तिलक मार्ग, जयपुर - 302005

अधिसूचना
जयपुर, जून 19, 2019

संख्या: आरएफसी/एफपीए-23(8) : दी स्टेट फाईनेन्सियल कारपोरेशन एक्ट, 1951 की धारा 23 सपठित धारा 48 में प्रदत्त शक्तियों का प्रयोग करते हुए राजस्थान वित्त निगम के संचालक मण्डल ने भारतीय लघु उद्योग विकास बैंक से विचार विमर्श के पश्चात तथा राज्य सरकार की पूर्वानुमति लेकर राजस्थान फाईनेन्सियल कारपोरेशन (स्टाफ) रेग्यूलेशन्स, 1958 के रेग्यूलेशन्स के अंतर्गत यात्रा भत्ता, दैनिक भत्ता एवं माईलेज भत्ता जो कि राजस्थान सरकार के राजस्थान यात्रा भत्ता नियम 1971 में संशोधन के अनुरूप ही राजस्थान वित्त निगम में संशोधन का निर्णय निम्नानुसार लिया है :-

संचालक मण्डल की आज्ञा से,
सरोज बगडिया,
सचिव।

RAJASTHAN FINANCIAL CORPORATION
UDYOG BHAWAN, TILAK MARG,
JAIPUR-302 005
RAJASTHAN FINANCIAL CORPORATION (STAFF) REGULATIONS, 1958
CHAPTER - VII
SECTION-3
TRAVELLING ALLOWANCE

Reg: Amendment in RFC (Staff) Regulation, 1958 relating to Traveling Allowance

The Finance Department (Rules Division), Government of Rajasthan, Jaipur vide its order No. F.6 (3) FD/Rules/2012 Pt. dated 09.06.2017 has made amendment in the Rajasthan Traveling Allowance Rules, 1971. Revision of rate of mileage allowance and daily allowance for travel by air, rail and road copy of which is enclosed at Annexure-A.

As the RFC (Staff) Regulation, 1958 relating to traveling allowance / daily allowance / mileage allowance are only on the lines of State Government Rules, hence the amendment may be made applicable to the Corporation employees in the following manner.

1. Regulation No. : Rate of mileage allowance for travel by rail.

Category of Corporation officials	Actual rail fare of class of accommodation	Remarks (applicable to all categories)
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A 95,000/- or above	Actual rail fare including reservation charges of any train in any class	<p>1. For this purpose (except travel by second class Non A.C.) the Corporation officials concerned shall enclose Ticket / Cash Receipt (in original or photo copy) issued by Railway Authorities, in the Travelling Allowance Bill.</p> <p>2. Officers not getting accommodation in the class to which they are entitled can travel either by the lower or higher class whichever is available. In the former case they can claim actual fare of the lower class to which they are entitled and in the later case they may claim the Railway fare of the category to which they belong.</p> <p>3. Claims for refund of unused tickets should be preferred to concerned Railways, Road transport and Airlines. The amount of cancellation fee charged by the Rail, Airlines or Road Transport concerned shall be reimbursed by the Corporation on furnishing a certificate from the controlling authority to the effect that the official journey had to be cancelled due to official reasons or unavoidable circumstances beyond the control of Corporation officials like sudden illness or death of near relative etc. The ordinary reservation fee in such cases may also be reimbursed to the Corporation officials without waiting for the acceptance of his claim for refund of cancellation charges by the Railways, Road Transport or Airline Authorities. Refund of Agency charges paid to a travel agency for booking journeys for his own convenience are not to be made. The cancellation charges shall be claimed in the Travelling Allowance Bill.</p> <p>In unavoidable circumstances beyond the control of Corporation officials, the reservation fee or unused tickets cannot be produced for claims or cannot be cancelled by concerned airline authority,</p>
B 49000 below 95000/-	Actual rail fare including reservation charges of A.C. Three Tier (May travel in Two Tier if the train does not have Three Tier A.C. Coach) or A.C. Chair Car, (excluding Executive Class	
C 39000 below 49000	Actual rail fare including reservation charges of AC Chair Car or non A.C. Second Class Sleeper.	
D 26000 below 39000	Actual rail fare including reservation charges of non A.C. Second Class Sleeper.	
E Below 26000/-	Actual rail fare including reservation charges of non A.C. Second Class Sleeper.	
F Retired officials (for court cases) As per last pay drawn		

		in such cases, Competent Authority as per item No. 3 of rule 25 (2), shall be competent to reimburse the reservation fee / ticket charges, after fully satisfying with the circumstances and relevant documents.
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MILEAGE ALLOWANCE FOR TRAVEL BY ROAD

Category of Corporation officials	Special Rates (Amount in Rs.)		Ordinary Rates (Amount in Rs.)	
1	2		3	
A&B	(i) Journey in a motor car owned by a Government servant	Rs.9.00 Per km.	(1) Actual Air-conditioned / Deluxe (including Semi-Deluxe) / Volvo or any Upper Class Bus fare plus passenger tax and other tax charged, if any.	
		Rs.3.00 Per km.	(2) Mileage Allowance for journey to reach Airport / Railway Station / Bus Stand from duty point / residence and vice versa.	
	(ii) Journey by a Scooter / motor cycle / moped etc. owned by a Government servant	Rs.6.00 Per km.	Place	Rate
			(i) Jaipur	Rs.150/-
			(ii)Jodhpur, Udiapur, Kota, Bikaner and Ajmer	Rs.100/-
	(III) Journey by any other means of Conveyance like Auto Rickshaw including E-Rickshaw.		(iii) All state Capitals in India (except Jaipur) including Delhi and places connected by air-services.	Actual charges paid in payment of fare for Taxi, Auto Rickshaw including E-Rickshaw, Scooter, Bus, Rail, Metro Train.
			(iv) Other places.	Rs. 60/-
C,D & E	(i) Journey by a Scooter / motor cycle / moped etc. owned by a Government servant	Rs.3.00 Per km.	Actual Ordinary / Express or Mail Class bus fare plus passenger tax plus other tax charged, if any.	
		Rs.6.00 Per km.	Mileage allowance for journey to reach airport / railway station / bus stand from duty point /residence and vice versa.	
	(ii) Journey by Auto Rickshaw including E-Rickshaw.	Rs.2.00 Per km.	Place	Rate
			(i) Jaipur	Rs.150/-
			(ii) Jodhpur, Udiapur, Kota, Bikaner and Ajmer	Rs.100/-
(iii)Jouney on				

	cycle or on foot.			
			(iii)All state Capitals in India (except Jaipur) including Delhi and places connected by air-services	Actual charges paid in payment of fare for Taxi, Auto Rickshaw including E-Rickshaw, Scooter, Bus, Rail, Metro Train
			(iv)Other places	Rs.60/-
			Note (ordinary rates) (1) A Corporation officials who uses departmental vehicle (including staff car) for road journey from office or residence to Airport or Railway Station or Bus Stand and vice versa in connection with undertaking of a journey by air, rail or road shall not be entitled to road mileage allowance from duty point to Airport / Railway Station or Bus Stand and vice versa. (2) Where a Corporation officials alights from a train/ bus / aero plane in order to catch a connecting train / bus /air service, from another railway station /bus stand / Airport, as the case may be, at a particular place en-route his destination, he shall be entitled to road mileage allowance at the rates indicated in para (b) above of respective category. (3) The procedure laid down in Note 3 of Remarks column of Appendix-I shall apply in respect of refund of cancellation charges on unused tickets issued by Road Transport concerned. (4) Every Corporation officials who travels on duty in Air Conditioned / deluxe (including semi deluxe) / Volvo or any upper class bus shall be required to attach the bus ticket or its photocopy in the Travelling Allowance bill.	
NOTE (special rates): 1. Corporation officials shall not undertake journey by a Scooter / motor cycle / moped etc. owned by distance exceeding 25 kms. from his headquarter to places connected by rail or regular bus service. 2. Road Journey by a Scooter / motor cycle / moped etc. owned by a Corporation officials may, however, be made for a distance not exceeding 50 kms. from his headquarters between places neither connected by rail nor by regular bus service. 3. In case Journey by a Motor Car owned by a Corporation officials where Toll Tax is charged the journey will be valid only on production of receipt of payment Toll Tax. The Corporation officials shall be entitled to toll tax charges actually paid by him in addition to the mileage allowance as admissible under the above rule.				

4. In case where husband and wife both are Corporation officials and the motor car is owned by either of them, the journey undertaken by either in the said motor car owned by his /her spouse would be treated to have been performed in his /her own car for the purpose of these rules.
5. In case journey is performed in a Motor Car owned by a Corporation officials, the Mileage Allowance will be limited to the Mileage Allowance admissible upto the limit of Rail Mileage Allowance.
6. For places which are not connected by Rail, the Special rates of Mileage Allowance limited to the Rail Mileage Allowance of nearest railway station and for rest distance special rate of Mileage Allowance shall be admissible.
7. Travel by own Car will be done only after prior approval of the Competent Authority.
8. Places where short journey are allowed such short journeys can be done by own car and for which Special rates of Mileage Allowance will be admissible.
9. For officials not entitled to travel by own vehicle special rates of Mileage Allowance for journeys performed by own vehicle shall not be admissible.
10. Places where RTDC hotels are not available the employee should be allowed to accommodate in a private hotel which is equally affordable.
11. The existing grade pay of Rs. 7600/- appearing in Col. No. 5 against serial no. 4 of the schedule of delegation of powers shall be substituted by level 19 of pay matrix.

MILEAGE ALLOWANCE FOR TRAVEL BY AIR

Eligibility	Mileage Allowance
<p>1. Officers drawing Basic pay of Rs. 95,000/- and above</p> <p>Exception :-</p> <p>1. In such cases where journey involved is more than 500 kms. and cannot be performed over night by train, officers drawing basis pay Rs. 69,000/- and above but below Rs. 95,000/- shall be entitled to travel by Air by cheapest class, with prior approval of Controlling Authority Actual Air fare and reservation charges shall be admissible subject to production of Ticket and Boarding Pass.</p> <p>2. Corporation nominees attending meeting of Companies, Cooperative Societies, Autonomous Bodies, Industrial or Commercial Corporation or any other corporate body or statutory organization may travel by air, if the Company / Body pay air expenses even though they are not entitled to travel by Air under these rules.</p>	<p>1. One actual single fare including tax and surcharge on fare, if any.</p> <p>2. For combined journey by Air and by rail or road, mileage allowance as permissible for such journeys shall be admissible except, for surface transport included in Air fare.</p> <p>3. The amount of fare charged by the Indian Airlines for road journey from IAC Office to Airport and vice versa separately in addition to the air fare shall not be admissible.</p>
<p>Remarks:</p> <p>1. (a) Air traveling economy class / lower class can be done through any Airline.</p> <p>(b) All air ticket bookings shall be preferred directly with the airline or through official website of airline.</p> <p>(c) Tickets may also be booked through authorized booking agencies. However, facilitation fee /service charges to booking agency (by whatever nomenclature)</p>	

- which is not included in the tariff charged by the airline, shall not be reimbursed.
- (d) Element of GST or any other tax /fee / cess charged by Government on air travel or booking of air tickets would be admissible for reimbursement to the individual officer.
2. If a Corporation officials not authorized to travel by Air on tour, perform journey by Air to save time he may draw mileage allowance, which would be admissible if he had travelled by rail or road.
 3. The procedure laid down in item 3 of Remarks column of Appendix -I shall apply in respect of refund of cancellation charges of unused Air Ticket.
 4. If an officer undertake journey by air, no departmental vehicle should be made to follow the officer and the subordinate officers will also not perform journey to that station by Government vehicle during that period. A certificate to this effect will be recorded by the officer on his Travelling Allowance claim.

RATES OF DAILY ALLOWANCE

When a Corporation officials on tour stays in Government / Public Sector Circuit House			
Category	All State / Union Territory Capitals (Amount in Rs)	All places other than column No. 2 (Amount in Rs)	Remarks (applicable to all Categories of Government servants)
1	2	3	4
A	800	600	Admissibility of Daily Allowance is subject in the scheduled in the schedule appended to this Appendix.
B	700	500	
C	600	400	
D	550	350	
E	350	250	

DAILY ALLOWANCE RATES FOR BOARDING AND LODGING

When the Corporation officials stays in a hotel or other establishment providing boarding and / or lodging on tour at fix rate provided that such hotel /institutions is registered /has obtained -license from the competent authority viz. Local Bodies, Sales Tax Authority, GST Authority, Service Tax Authority etc.		
Category	All State /Union Territory Capitals (Amount in Rs.)	All placed other than column No. 2 (Amount in Rs.)
1	2	3
A	3000	2000
B	2500	1800
C	2000	1500
D	1500	1000
E	1000	700
Remarks (applicable to all Categories of Coporation officials):		
1. Admissibility of Daily Allowance is subject to the conditions mentioned in the schedule appended to this Appendix.		
2. The rates for boarding and lodging charges shall be admissible only if an official stays in a Hotel / Circuit House / Dak Bungalow / or any other Institutions institutions like Young Men's Christian Association, Cricket Club of India,		

- Youth Hostels, etc., which provide for Lodging arrangement at scheduled tariff and produces vouchers / receipts in token of payment made on account of hotel accommodation charges. In case the actual charges paid on account of boarding and lodging are less than the ceiling prescribed in column 2 and 3 of this Appendix, actual charges paid shall only be admissible.
3. Where the actual hotel charges paid are inclusive of accommodation and meals and are less than the ceiling prescribed under column 2 and 3 the actual charges paid shall only be admissible.
 4. In case accommodation is not available in Bikaner House, Rajasthan House, Jodhpur House at New Delhi, the Daily Allowance shall be admissible at rates prescribed for Delhi shown in column 2 of this appendix, subject to the conditions mentioned in point No. (2) above. The official claiming the Daily Allowance for New Delhi shall record a certificate on the Travelling Allowance claim to the effect that he actually stayed in a Hotgel due to non availability of accommodation in any of the aforesaid State Circuit Houses.
 5. Actual taxi charges admissible under Rule 11 shall be in addition to Daily Allowance.
 6. The provisions as contained in General Administrative (Gr.1) Department Order No. F.2 (10) GA /1182 dated 20.05.1982 shall also continue to be operative so far as it relates to Corporation officers mentioned therein at their option, at Delhi
 7. These rates are inclusive of all types of taxes.
 8. In case accommodation is not available in Bikaner House, Rajasthan House at New Delhi, officers can stay in hotel / Institution, at prescribed rates after obtaining NAC from Rajasthan House, except officers of Category 'A', who can stay in hotel without obtaining NAC.
 9. Officers of such departments, which have their Rest House(s) / Guest House (s) in Delhi can stay in hotel only after obtaining NAC from such Guest House /Rajasthan House.

2. The existing rate for local short journey under rule 9A shall be substituted by the following, namely:

Category	Model of travel	Rates
Category 'A' and 'B'	Own car	Rs.9.00/- per km subject to maximum of Rs. 600/- per month
	Own Scooter / Motor Cycle	Rs.3.00/- per km subject to maximum of Rs. 300/- per month

3. The existing rule 7 (1) (b) and 7 (4) shall be deleted
4. Incidental charges wherever referred to in the said rules shall stand deleted
5. These rates shall be applicable from the publication of gazette notification. The claim already settled shall not be reopened. The other provisions of the TA Rules shall remain unchanged.
6. Further amendment will be included as & when made by State Government for which MD of RFC shall be authorized.

7. The travelling allowance shall be admissible to the officials on their transfer as follows:

Category of officials	Mileage Allowance by rail		Mileage Allowance by Road		Road mileage allowance for journey between places not connected by Rail or regular bus service		Lump sum grant on transfer	Cost of carriage of personal affects by Rail or Road (for on side only)
1	2	3	4	5	6	7	8	9
	For self	For family	For self	For family	For self	For family		
Category 'A', 'B', 'C', 'D' and 'E'	Two fares of the class for which entitled on tour except travel by Air /Rajdhani Express and Shatabdi Express	One extra fare for each member of the family. However in respect of the children accompanying the employee half fare or full fare actually paid as per the tariff regulation of railways shall be admissible.	Two bus fares of class for which entitled on tour for journey performed by road.	One extra fare for each member of the family. However in respect of the children accompanying the employee half fare or full fare actually paid as per the tariff regulation of railways shall be admissible.	Rs.9.00 per KM	Additional mileage allowance at the rate of Rs.9.00 per k.m. for the members of his family as defined in the 3(4)	Category 'A' Rs.10,000/- Category 'B' Rs.8,000/- Category 'C' Rs.6,000/- Category 'D' Rs.5,000/- Category 'E' Rs.3,500/-	Category 'A' Rs.30/- per km Category 'B' Rs.30/- per km Category 'C' Rs.18/-per km Category 'D' Rs.14/- per km Category 'E' Rs.12/- per km

Note:

1. Rate shown in column No. 9 to cover of transportation of personal affects shall be admissible subject to production of railway receipt or cash receipt issued by Railway or Road Transport Company / Proprietor for actual freight charges. If the actual freight paid works out to be less than the amount calculated at the rate shown in the column actual freight charges shall only be admissible.
2. If a officials on transfer actually undertake journey by rail / road in a class lower than that to which he is entitled under these rules, he shall be allowed one actual rail /road fare of the class actually used plus one extra full rail / road fare of the class (excluding taxes, if any) to which he is entitled on the basis of the categorization in lieu of two rail / road fares indicated in column 2 of this Appendix.
3. No road mileage allowance for the journey performed from the actual residence of the officials to railway station / bus stand or vice versa shall be admissible
4. A officials cannot undertake journey in a hired / borrowed car on transfer. If he does so, he will get road mileage allowance at the rates indicated in column No. 4 of this Appendix.
5. It will be mandatory to mention in the transfer order that such transfer is made in public interest / Administrative reasons. In absence of such specific mention in transfer orders, the transfer shall be treated on request of the concerned employee and travelling allowance on transfer will not be admissible in such cases.

SAROJ BAGADIA,
SECRETARY.